



Building Permit Application

Village of Lyons 76 William Street Lyons, New York 14489-1586
315-946-4531 TDD 1-800-662-1220

STEP #1: Obtain a copy of Applicable Regulations from the Code Enforcement Officer		
STEP #2: Complete Application Note: Separate applications may be required for multiple structures or items on same parcel.		
PERMIT REQUESTED	<input type="checkbox"/> Constr. <input type="checkbox"/> HVAC <input type="checkbox"/> Electric <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control <input type="checkbox"/> Other:	
Type of Submission: <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Other (Specify): _____	Date: _____ Permit #: _____ Fee: \$ _____ .00
Name and contact information of person to be contacted on matters involving this application		
First Name: _____ Middle Initial: _____ Last Name: _____ Address: _____ City: _____ State: _____ Zip/Postal Code: _____ Telephone #: () - - Alternate Phone #: () - - FAX #: () - - E-mail address: _____		
Property Owner of Record		
Same as above <input type="checkbox"/> First Name: _____ Middle Initial: _____ Last Name: _____ Address: _____ City: _____ State: _____ Zip/Postal Code: _____ Telephone #: () - - Alternate Phone #: () - - FAX #: () - - E-mail address: _____		
Contractor Information		
Contractor Name: _____ Cont. Phone #: () - - Cont. Fax # () - - Contractor Address: _____ Town: _____ License# _____ Cont. E-Mail _____ Estimated Cost: _____		

STEP #3: Description of Project

<p>Check all that Apply:</p> <p><input type="checkbox"/> New House</p> <p><input type="checkbox"/> Addition</p> <p><input type="checkbox"/> Accessory Building</p> <p><input type="checkbox"/> Interior Improvement</p> <p><input type="checkbox"/> Mechanical (HVAC)</p> <p><input type="checkbox"/> Plumbing</p> <p><input type="checkbox"/> Roofing</p> <p><input type="checkbox"/> Fencing</p> <p><input type="checkbox"/> Pool/ Spa Fence</p> <p><input type="checkbox"/> Demolition</p> <p><input type="checkbox"/> Other</p>	<p>Further Description: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Total Cost of Construction \$ _____ (materials & labor)</p> <p>Lot Size: _____ x _____ (Road Frontage X Depth from Road)</p> <p>Setback from property lines:</p> <p>Front _____ Right Side _____ Left _____ Side Back _____</p>
<p>Building will be how near:</p> <p>Front Lot Line: _____</p> <p>Left Property Line: _____</p> <p>Right Property Line: _____</p> <p>Rear Property Line: _____</p>	<p>Size of Project _____ x _____ Square Footage _____</p> <p>Total Number of Rooms: _____ Number of Bathrooms: _____ Number of</p> <p>Bedrooms: _____ Number of Fireplaces: _____</p> <p>Other Electric HW FHA Type of Heat: _____</p>

STEP #4: Provide an informal plot plan in the square below - locating the existing/new structures & their distances from all property lines.

L		R
E		I
F		G
T		H
	T	
	Front (Street or Road name _____)	

STEP #5: Sign the Completed Application

- By signing this application, I certify that the statements contained in this application are true and made with full knowledge of all relevant matters and of the circumstances connected with this application.
- I further certify that the owner of this structure and the undersigned agree to conform to all applicable laws of the Village of Lyons and State of New York and believe the work proposed to be in compliance with all zoning regulations.

Signature of Owner: _____ Date: ____/____/____

**Signature of Authorized Representative: _____ Date: ____/____/____

**If the application is signed by an authorized agent instead of the owner, a contract signed by the owner or a letter of authorization must accompany the application.

Contract Attached? Yes No

Letter of authorization attached? Yes No